

**UNITED STATES BANKRUPTCY COURT  
FOR THE DISTRICT OF COLORADO**

**Request for Claims  
Deposited into the U. S. Treasury Registry Account**

**THE BURDEN OF PROOF LIES WITH THE CLAIMANT/REQUESTOR  
AND MUST BE SUBMITTED BY WRITTEN REQUEST**

The Court requires that you supply two (2) forms of evidence that you are, indeed, the correct debtor or creditor(s) of the funds deposited into the registry of the court.

**SUGGESTED FORMS OF EVIDENCE:**

- \_\_\_\_\_ A copy of Driver's License.
- \_\_\_\_\_ A copy of Social Security Card.
- \_\_\_\_\_ A copy of Marriage Certificate or Dissolution (Divorce) Decree if name has changed.
- \_\_\_\_\_ A copy of a document with former address on it.
- \_\_\_\_\_ Company's letter head.
- \_\_\_\_\_ Corporate seal.
- \_\_\_\_\_ Company Business Card.
- \_\_\_\_\_ Incorporated or Formed documents with year, state, and federal employers ID Number.
- \_\_\_\_\_ Copy of Proof of Claim or other document from the case.
- \_\_\_\_\_ If Claimant is deceased, appropriate documentation to establish that the person executing the request is authorized to act on behalf of the decedent's estate (e.g., certified copies of all probate documents including a copy of the death certificate and appointment of executor) is attached
- \_\_\_\_\_ If Claimant is a corporation, partnership or other entity named as the Claimant in the Trustee's unclaimed funds, the person acting on behalf of the Claimant should indicate that he or she has reviewed all records of the Claimant and states that no other request for this claim has been submitted by or at the request of Claimant. Documentation that establishes that the person executing the

request is authorized to submit the request *must be attached or the request will be returned* (e.g., board meeting minutes and articles of incorporation, current list of officers and directors, affidavit of secretary with copy of directors' resolution authorizing execution of the request or officer's certificate establishing that the corporate officer executing the request is authorized to so act).

\_\_\_\_\_ If the requesting party is a **successor in interest** to a previous corporation Claimant, then documentation must be attached to establish the legal right of the applicant to the accounts receivable of the claimant corporation (e.g., documents establishing the chain of ownership of the original corporate claimant, proof of sale of the company, new and prior owners, and a copy of the terms of any purchase agreement or stipulation by prior and new owners of right of ownership to unclaimed funds). Copies of all documents evidencing assignment must be appended to the request.

\_\_\_\_\_ If the requesting party is an attorney or a **"funds locator"** who has been retained by the Claimant, a notarized "power of attorney" from an individual Claimant or from the duly authorized representative for the corporation, partnership or other entity named as the Claimant is attached. Documentation that establishes that the person executing the "power of attorney" is authorized to so act (e.g., affidavit of secretary with copy of directors' resolution authorizing use of locator service or officer's certificate establishing that the corporate officer executing the "power of attorney" is authorized to so act) is attached.

#### **MUST PROVIDE:**

- \* Proof of Service (of your request) on U.S. Attorney in Colorado.
- \* Affidavit/Sworn Statement that you are the actual creditor in the case and that you formerly lived at the address of record (state address as you remember it)
- \* ALL CORRESPONDENCE MUST BE SUBMITTED IN WRITING AND WILL BE PROCESSED IN ORDER OF DATE RECEIVED. (Please allow 8 weeks for processing.)

All requests are subject to final approval by the U. S. Bankruptcy Judge.

Falsification of a request is illegal and subject to fines, penalties, sanctions, and/or imprisonment pursuant to Title 18, United States Code.

FOR THE COURT:  
Bradford L. Bolton, Clerk

For questions, please call  
the Finance Dept. at  
720-904-7316

Address of the Court:

U.S. Bankruptcy Court  
Attn: Finance Dept.  
U.S. Custom House  
721 19<sup>th</sup> St.  
Denver, CO 80202

Address of the U.S. Attorney:

United States Attorney  
1225 17<sup>th</sup> St., Ste 700  
Denver, CO 80202